

# PENSION FUND COMMITTEE FORWARD PLAN

Updated	5-Feb-20
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28 February 2020		Aylesbury, County Hall	
Agenda Item	Author		Cyclical Item?
Apologies	--		Every meeting
Declarations of interest	--		Every meeting
Minutes	--		Every meeting
Pensions Administration Strategy	Claire Lewis-Smith		3 Yearly
Communication Policy Statement	Claire Lewis-Smith		3 Yearly
Treasury Management Service Level Agreement	Julie Edwards		Annual
Pension Fund Risk Register	Julie Edwards		6 monthly
Forward Plan	Julie Edwards		Every meeting
Exclusion of Press and Public			
Confidential Minutes			
Pension Fund Performance	Julie Edwards		No
Investment Strategy Review and Investment Strategy Statement	Mercer		
Funding Strategy Statement	Julie Edwards		3 Yearly
Date of next meeting / AOB	--		

4 June 2020		Author	Cyclical Item?
Agenda Item			
Election of Chairman / Appointment of Vice-Chairman			
Apologies	--		Every meeting
Declarations of interest	--		Every meeting
Governance Compliance Statement	Claire Lewis-Smith		Annually
Minutes	--		Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason		4-monthly
External Audit Plan	Grant Thornton		Annual
Annual Accounts	Rachael Martinig		Annual
Forward Plan	Julie Edwards		Every meeting
Exclusion of Press and Public			
Confidential Minutes			
Confidential Buckinghamshire Pension Board Draft Minutes	Steve Mason		4 monthly
Pension Fund Performance	Julie Edwards		Quarterly
Brunel Pension Partnership Update			Quarterly
Date of next meeting / AOB	--		

July 2020
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## PENSION FUND COMMITTEE FORWARD PLAN

	Updated	5-Feb-20
<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Annual Accounts Audit 2019/20	Rachael Martinig /Grant Thornton	Annually
Pension Fund Annual Report 2019/20	Claire Lewis-Smith	Annually
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Brunel Pension Partnership Update		Quarterly
Date of next meeting / AOB	--	

### September 2020

	Author	Cyclical Item?
<b>Agenda Item</b>		
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
Breaches of the Law	Claire Lewis-Smith	Annually
Pension Fund Risk Register	Julie Edwards	6 monthly
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	No
Date of next meeting / AOB	--	

### November 2020

	Author	Cyclical Item?
<b>Agenda Item</b>		
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		

**PENSION FUND COMMITTEE FORWARD PLAN**

Buckinghamshire Pension Board Confidential Minutes  
Pension Fund Performance  
Date of next meeting / AOB

	Updated	5-Feb-20
Steve Mason		4 monthly
Julie Edwards		No
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